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How do I search the Novari ID/list code as an Admin?

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Novari ATC Administrator

Health Center: Novari Health Center V

Please follow the instructions below on how to search for the Novari ID/list code of a case:

- 1. Navigate to the "Administrator" module from the main page of the application
- 2. From "Interface Message Management" under "Administration Options, select "Search/Resubmit an Already Sent Message"

Administration Options		Usage Report		
Application Configuration	Application Settings	Active Providers:		
WaitList Management	Remove a WaitList Entry	Active Procedures:		
	Edit a Completed Patient	Active Wait List Entries:	771	
	Messages	Active Diagnosis Categories:	360	
Interface Message Management	Search/Resubmit an Already Sent Message	Number of Care Venues:	18	
	Undo a Patient Merge	Services with Wait Lists:	18	
	Send a New Message	Active Providers with Wait Lists:	18	
WTIS Management	Submit a WTIS Case	Inactive Providers with Wait Lists:	0	
System Administrator	Enter System Administrator	Active Pools:	2	

Click here to return to the main screen.

- 3. In Search Messages, enter as much information as possible to reduce the number of results returned (we suggest entering the patient's MRN)
- 4. Click Search

Admin main :	> Search/Resubmit	an Already	Sent Message
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Search Mess	iages
Interface	Array Scheduling
Direction:	Outbound
Care Venue:	Anaesthesia Unit 🗸
Message ID:	
List Code:	
MRN:	
Datas	Message Start Date: Message Start Time HHMMSS (optional):
Dates.	Message End Date: Message End Time HHMMSS (optional):

Search

5. Based on the search criteria that you have entered; the result will display the messages that are associated with the patient/case along with the Novari ID/list code

Message Identifier	Message Date/Time 🔨	Message Type	List Code	MRN	Name	Previous Resubmission Date/Time	Previous Message ID	Action
48966	2021/07/28 07:24:52	SIU^S13	1000000297	01126036	TESTING, OUTPATIENTTHREE			Resubmit
48965	2021/07/28 07:24:48	<u>SIU^512</u>	1000000297	01126036	TESTING, OUTPATIENTTHREE			Resubmit

6. Once you obtain the Novari ID/List Code, please send them to Novari support for further troubleshooting.

Please do not send the screenshot of this page as it contains patient's PHI.