

eRequest to ATC Integration

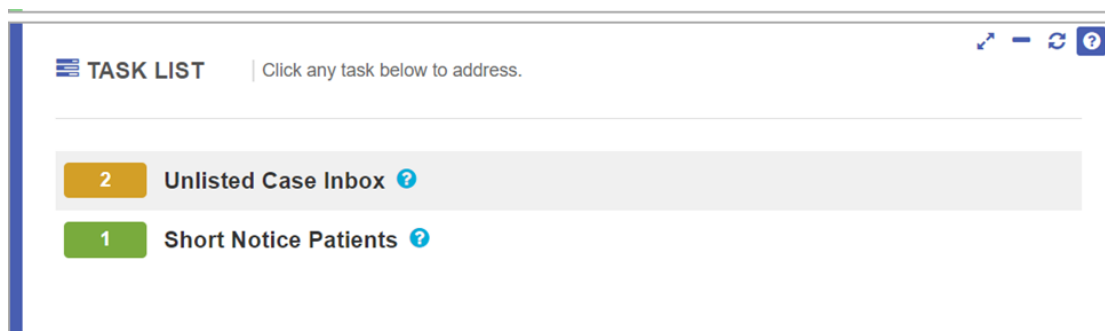
Rachel Carmickle - 2023-03-01 - [User Guides](#)

eRequest to ATC Integration

Steps in ATC

Adding patient to ATC waitlist

1. Go to your dashboard and click on “Unlisted Case Inbox” in your Task List.



2. Click Add beside the patient you are looking for

[Add Registered Patient](#)
[Add Unregistered Patient](#)
[Patient History](#)
[Unlisted Case Inbox \(7\)](#)

Enter a value in the fields below to filter the Unlisted Case Inbox

Name
 MRN
 HCN

Care Venue
 Practitioner

[Clear Filter](#)
[Apply Filter](#)

7 unlisted cases found

Name	MRN	HCN	Procedure	Target Days (Pri)	Practitioner	Anesth	Current Surg Date	Actions
Doe, Jane		123456			Puskas,David			Add Remove
Greenley, Max		8888888888			Puskas,David			Add Remove
KLOWN, MUGSY		6249904134			Puskas,David			Add Remove
MISTER, MISTER		2328968512			Puskas,David			Add Remove
O'Brien, Conan		1111111111			Puskas,David			Add Remove
Scott, Michael		1111111111			Puskas,David			Add Remove
Scott, Michael		1111111111			Puskas,David			Add Remove

Unlisted Case Inbox

Patient search criteria has been automatically populated. You may Search Registered Patients or add this patient as an Unregistered Patient.

Search Registered Patients
Add Unregistered Patient

Enter a MRN, HCN, or Name and Birthdate to search for a Registered Patient. Fields marked * are required.

☒ HCN: *
6249904134

☐ Name:
KLOWN
Birthdate: (YYYY/MM/DD)
1965/08/06

☐ MRN:

Care Venue: *
List Type: *
☐ Practitioner List
☒ Pooled List

Search

3. You will then be asked to confirm the correct patient and click OK

4. You will now fill in the required fields. Some fields will pre-populate from data collected on the referral. (Diagnosis Category, Referral Type, Referral Source, Referring Physician, Date of Referral, Date of Consult, DARCs and Attachments)

* denotes a mandatory field

Pool

Pool: *
Ortho Pool

Practitioner

Practitioner: *
Dr. Cullinan, Claude

Service: Orthopedics

Care Venue: TB - OR

Additional Personnel: [Manage](#)

Diagnosis

Category for Diagnosis: *

Diagnosis: *

Unlisted Case Diagnosis: ✖

Procedure(s) [Add](#)

Procedure 1 Practitioner: * Cullinan, Claude

Procedure 1: * ☒ Short List ☐ Full List Est. Procedure Time: * minutes

Unlisted Case Procedure: ✖

Body Site: *

Procedure Notes:

Responsibility For Payment: *

Unlisted Case Responsibility for Payment: ✖

Referral Information

Referral Type: * Referral Source: *

Unlisted Case Referral Type: ☒ New Referral [\[Apply Mapping\]](#) Unlisted Case Referral Source: ☒ Central Intake [\[Apply Mapping\]](#)

Wait 1 System Delay Reasons: ☐ Yes ☐ No [Edit](#)

Referring Physician:

Important Dates (YYYY/MM/DD)

Date of Referral: * Date of Consult: * Decision to Treat Date: * [Click to use Date of Consult](#)

Dates Affecting Readiness:

To Treat: * ☐ Yes [Edit](#) ☐ No (None Known)

To Consult: * ☐ Yes [Edit](#) ☐ No (None Known)

Priority & Physiological Status

Wait 2 Priority Set: * Please choose a procedure

Wait 1 Priority: * [\(Descriptions\)](#) Unlisted Case Wait 1 Priority: ☒

Physiological Status: * [Descriptions](#)

Unlisted Case Inbox Physiological Status: ☒

Anesthetic: * Unlisted Case Anesthetic: ☒

General Info. & Alerts

Attend Short: ☐ Yes ☒ No Patient Alerts: * ☒ Yes ☐ None Known [Edit](#)

Comorbidities: * ☐ Yes ☐ No (None Known) [Edit](#)

Relevant Medications: * ☐ Yes ☐ No (None Known) [Edit](#)

Admission Venue: * Unlisted Case Admission Venue: ☒

Post Procedural Destination: * Unlisted Case Post Procedural Destination: ☒

☐ Case is part of Repeat/Follow-up Series

Attachments

The following attachments require reconciliation before adding the case (you may add additional attachments after saving the case):

Use Attachment?	Unlisted Case Attachment Type	Unlisted Case Attachment Notes	Preview
1 <input checked="" type="radio"/> Yes <input type="radio"/> No	Referral Letter <input checked="" type="checkbox"/> application/pdf	<input type="text" value=""/>	Preview

Patient Concerns: (For Office Use Only)

Notes: (For Office Use Only)

[Submit](#) [Reset](#) [Cancel](#)

- Once all necessary fields are filled in, click on Submit
- This next box will appear (if adding to pooled list that box will appear), which pulls across the Reference number from eRequest

KLOWN, MUGSY

eReferral Information

eReferral ID: (?)

[Submit](#) [Back to View List](#)

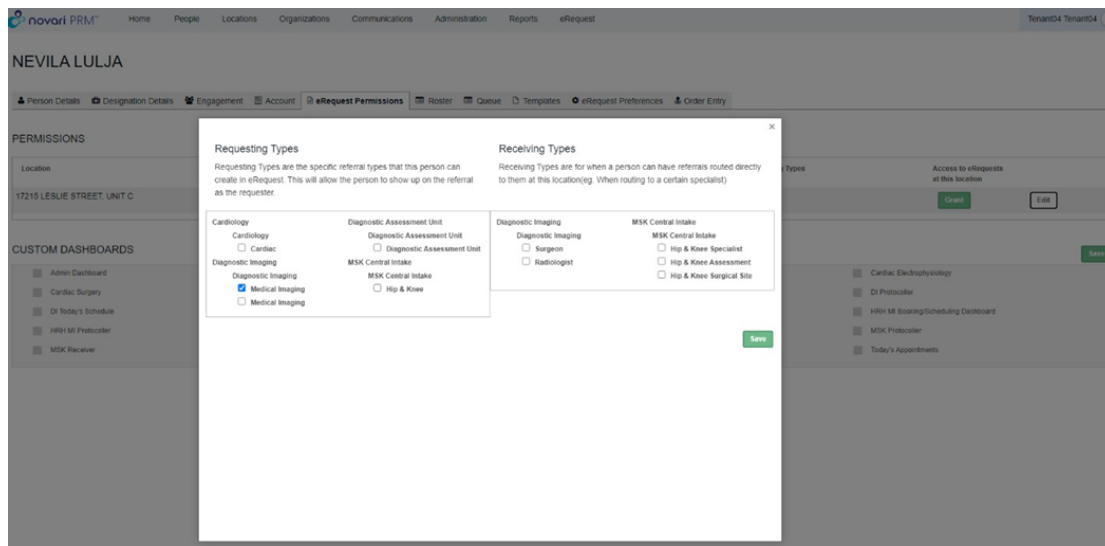
(*) denotes required field
Click the (?) for a detailed explanation of the question

- Now click submit to add the patient onto the waitlist

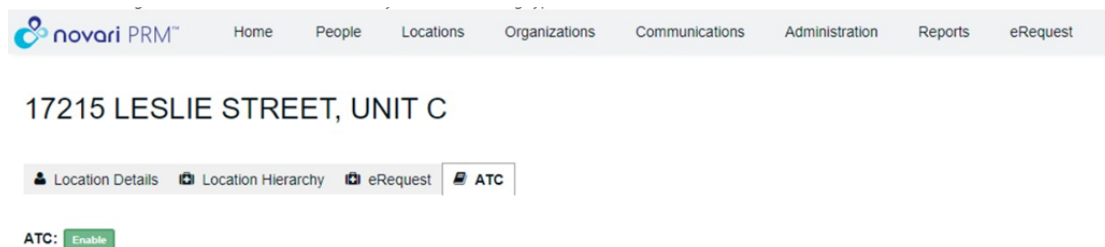
Mapping a provider from eRequest to ATC

eRequest Steps (done by eRequest admin)

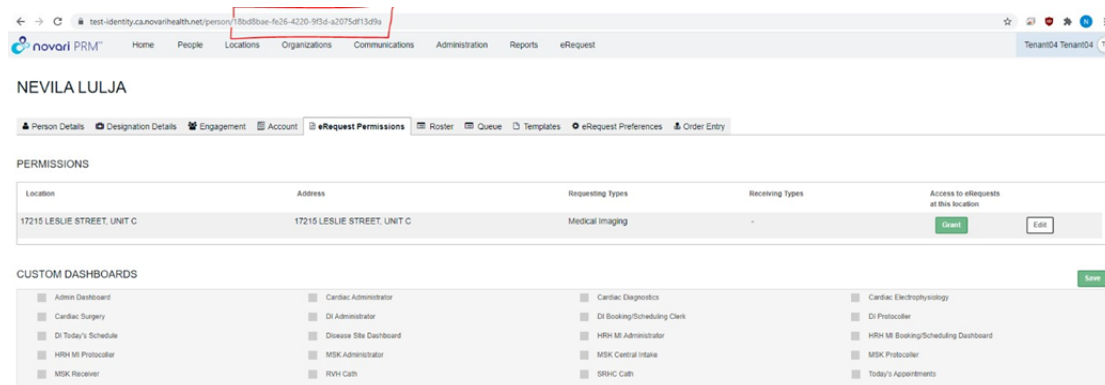
- Make sure the provider is setup with the correct receiving types. eg. Hip & Knee Specialist would be the correct choice in this screenshot



- Under the location, click the ATC tab and enable ATC



- Copy the Person Id from the URL and save this so you can enter it into ATC



In order for Physicians to show in the send to ATC outside of the appointment component, the physician person record needs to be associated to the hospital location with receiving type for the hospital selected under permissions.

Location	Address	Requesting Types	Receiving Types	Service Types	Access to eRequests at this location
Dr. Stephens Office	25 Cumberland Street	Endoscopy Medical Imaging	Endoscopy Consult	-	Grant
Cornwall Community Hospital		Endoscopy Medical Imaging	Endoscopy Hospital	-	Grant

ATC Steps (done by ATC admin)

- Navigate to the provider you need to add mappings for in Metadata Management (Administrator --> Application Settings -> Metadata Management Tool --> Provider --> Select the appropriate provider)
- Add the Person Id from above to the eRequest Mapping field

Common Address		
Apt./Suite		
Street Address		
City		
Province		
Country		
Mailing Code		

Not up for WTIS?

Cases will be sent to WTIS under this physician with mapping '23' for the following services:

- WTIS Adult Orthopaedic Surgery
- WTIS Paediatric Orthopaedic Surgery

Provider Mappings

Interface	Code Description	Code Value
WTIS	WTIS	23
SIS SCHEDULING	SIS SCHEDULING	
SIS CASE COMPLETION		
PICIS SCHEDULING	PICIS SCHEDULING	
PICIS CASE COMPLETION		
PHS SCHEDULING	PHS SCHEDULING	
Novari Health Center WTIS		
MEDITECH SCHEDULING	MEDITECH SCHEDULING	
MEDITECH CASE COMPLETION		
Interface		
HSM CASE COMPLETION		
eRequest Mapping		291DABB1-5868-48B5-B9A1
Dictation		
COLD FEED		
CJRR (Canadian Joint Replacement Registry)		
CERNER SCHEDULING	CERNER SCHEDULING	
CERNER CASE COMPLETION		
CCO Colonoscopy Screening - Data Translation		
CCO Colonoscopy Screening		
ARRAY SCHEDULING	ARRAY SCHEDULING	
ARRAY CASE COMPLETION		

Update Cancel

Attachments

- [eRequest-to-ATC-guide.pdf \(545.03 KB\)](#)